Hopefully, by now you have met with your sales and marketing team and written your top three exhibiting goals and created action plans for Global Pet Expo. If so, you have put yourself in the top 20% of exhibitors!

While branding, market visibility and awareness are key benefits of exhibiting, the real payoff comes from getting face-to-face contact with enough of the right people during the show.

**CRITICAL SUCCESS FACTOR #2: IDENTIFY & ATTRACT YOUR IDEAL VISITORS**

When it comes to trade shows, it’s important to understand two things: 1. you have a limited amount of capacity for face-to-face interaction, and 2. not everybody attending the Global Pet Expo are the right people for you.

The principle of Selective Attraction is one of the most important things you need to address to execute an effective exhibit. You do not want to just rent space, show up and hope the right people find you. Here are three important questions you and your team need to give thoughtful answers to and act on:

1. **Who are the right people for you?**
   - Relationship with company? Customers/Dealers-Distributors/Prospects in Funnel/New Contacts/Other?
   - Wholesale/Retail?
   - Job functions and titles?
   - Geography?
   - Other?

2. **How much is enough?** Calculate your Exhibit Interaction Capacity using the formula below:

   **Example**

   | Number of exhibiting hours: | 24 |
   | (x) Average number of booth staff on duty: | x *2 |
   | (x) Target number of interactions per hour/per staffer: | x *4 |
   | (=) Your Exhibit Interaction Capacity: | 192 |

3. **What specifically are you going to do between now and show time to make sure your company is “in their mind” and “on their agenda”?**
   - What list sources will you use? Consider internal and external sources.
   - What is your message or reason why they should visit you?
   - What will they SEE – DO – LEARN – GET by visiting your booth?
   - What media will you use and when?
     - Pre- and At-Show: Email, Social Media, Direct Mail, Phone Calls, Print Ads, Web Ads, Public Relations, Banners/Signs, Mobile app
     - In-Booth: Events, Literature, Giveaways
4. Create a marketing calendar to help you manage your pre-show marketing program.

Example:

<table>
<thead>
<tr>
<th>Media</th>
<th>Subject/Message</th>
<th>Product/Service</th>
<th>Send Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email 1</td>
<td>Learn how to solve...</td>
<td>Product 1</td>
<td>8 weeks prior-1/1/XX</td>
<td>$</td>
</tr>
<tr>
<td>Postcard</td>
<td>Free sample of our new...</td>
<td>Product 1</td>
<td>6 weeks prior-1/15/XX</td>
<td></td>
</tr>
<tr>
<td>Email 2</td>
<td>See our new widget in action.</td>
<td>Product 2</td>
<td>4 weeks prior-2/1/XX</td>
<td></td>
</tr>
<tr>
<td>Facebook</td>
<td>Operate our new widget...</td>
<td>Product 2</td>
<td>4 weeks prior-2/1/XX</td>
<td></td>
</tr>
</tbody>
</table>

Be sure to visit the Exhibitor Success & ROI Center web page to access these exhibitor resources and educational materials:

**View On-Demand:**
- New Exhibitor Web-Briefing: How to Have a Positive and Productive Global Pet Expo Exhibiting Experience

**Read:**
- High Impact Pre-Show Marketing
- How to Rewrite Your Exhibitor Listing to Drive Booth Traffic

The Exhibitor Success & ROI Center is your one stop place to access critical knowledge tools and resources. Please be sure to visit and share the link with everyone involved with your exhibit program.

Got Questions About Completing this Exercise?
Email your questions to Jefferson Davis, Trade Show Productivity Expert Jefferson@tradeshowturnaround.com